



2022
PROFESSIONAL IMPROVEMENT AND
AWARDS PROGRAMS
&
COMMITTEE DIRECTORY

ANNUAL MEETING &
PROFESSIONAL IMPROVEMENT CONFERENCE

West Palm Beach, Florida
July 17-22, 2022



OPEN COMMITTEE CHAIR AND VICE CHAIR POSITIONS 2022 - 2024

When you read through the Special Edition of The County Agent, it is obvious that committee work and related activities is the essence of what it takes to achieve NACAA's mission. Historically NACAA has been fortunate to have committed, hard working members fill those leadership positions. This year as every year there is an opportunity for members to expand and share their leadership and professional improvement skills by applying for committee positions that are open. Becoming active in the NACAA committee structure will provide you with a wealth of both professional and personal growth. Give serious consideration to any of the state and national committee positions that are available.

The application submission is available on the NACAA web site at the link noted below. The deadline for submissions is **March 15, 2022**. Appointments will be made at the Spring Board Meeting.

<https://www.nacaa.com/leadership-application>

Council Chair Openings

Program Recognition Council Chair

Open to General Membership

3 year term

National Committee Chair Openings

*Leadership & Administrative Skills

National Chair

1 year term

*Agricultural Issues

National Chair

1 year term

*Teaching & Educational Technologies

National Chair

1 year term

*Early Career Development

National Chair

1 year term

Agricultural Economics & Community Development

National Chair

2 year term

Animal Science

National Chair

2 year term

Sustainable Agriculture

National Chair

2 year term

Professional Excellence

National Chair

2 year term

Recognition & Awards

National Chair

2 year term

Public Relations & Agricultural Awareness

National Chair

2 year term

* Selected from Vice Chairs

Extension Development Council

Agricultural Issues - Vice Chair

Early Career Development - Vice Chair

Leadership & Administrative Skills Dev. - Vice Chair

Teaching & Educational Technologies - Vice Chair

Region Open To Application

North Central and North East

2 year term

Southern and Western

2 year term

North East and Western

2 year term

North Central and Southern

2 year term

Professional Improvement Council

Ag Economics & Comm. Dev. - Vice Chair

4-H and Youth Programming- Vice Chair

Agronomy & Pest Management - Vice Chair

Animal Science - Vice Chair

Horticulture & Turf Grass - Vice Chair

Natural Resources/Aquaculture - Vice Chair

Sustainable Agriculture - Vice Chair

Region Open To Application

North Central and Southern

2 year term

North East and Western

2 year term

North Central and North East

2 year term

North East and Western

2 year term

Southern and Western

2 year term

North Central

2 year term

North East and Southern

2 year term

Program Recognition Council

Communications - Vice Chair

Professional Excellence - Vice Chair

Public Relations & Agricultural Awareness- Vice Chair

Recognition & Awards - Vice Chair

Scholarship - Vice Chair

Search for Excellence - Vice Chair

Region Open To Application

North East and Western

2 year term

North East and Southern

2 year term

North East and Southern

2 year term

North Central and Southern

2 year term

North Central and North East

2 year term

North Central and Western

2 year term

President's Corner

Show Up and Show Out

I hope everyone had a wonderful and relaxing Christmas Season. Time away from work stress was needed but we shouldn't forget the real reason for the season. I try to not overlook that I receive many more blessings than I deserve. Let's be thankful for our family, careers, and friendships. Appreciate what you have because it could always be taken away. Now refreshed in January, let's strive to do what we signed up for – to help our clients improve their lives.

The new NACAA website went active December 1st. Due to member requests, we invested quite a large sum into developing this site. It looks professional and clean and easier to navigate to complete our tasks. As with any new technology, there will be glitches, but go ahead and log in and if you find a glitch, please let us know and we'll work to get it fixed. I think you'll be pleased.

We are approaching a very busy 6 month stretch. As we prepare for our AM/PIC, look back at what you accomplished and consider applying for awards and submitting abstracts for oral presentations. Council Chairs, Vice-President, and the Florida Association are busy planning activities to help each of us improve how we work for our clients. I tasked the Council Chairs to fit even more professional development opportunities into the schedule. Now we need you to complete the schedule. It's a "Build it and they will come" challenge. In offering more presentations, will you fill the slots? Don't let me down!

March 15th is the main deadline to submit for awards and presentations. It always amazes me when I see the great programming my colleagues provide, and I get to bring ideas back home. What will you teach me in 2022? This issue shares all the information you need to submit your work. We

can all share something that helps fellow agents in their roles. So... Submit an abstract for an oral presentation. Submit a nomination to Communications, Search for Excellence, or another award program. You can't win if you don't enter.



Bill Burdine
NACAA President

Maybe a poster is your strong suit. It's not my strength but I envy those with the artistic vision to create a poster that is educational and catches the eye.

If you have questions on the process or where something may fit, reach out to national or vice-chairs who are here to help. Reminder: DSA, AA, and National Award finalists must register for AM-PIC and attend the correct event to receive their award.

Maybe this is the year you give back by serving on a committee. Committees, not the Board, are where NACAA improvements begin. If you have better ideas, can take a leading role, have the desire to make us stronger, then I encourage you to apply. Inside the cover is a list of open positions so see where you fit and apply. Reach out to Council Chairs or your Regional Director if you have any questions. In return for your time and energy, Chairs get AM-PIC expenses covered whereas Vice-Chairs get registration fees reimbursed. While serving, you can strengthen your dossier to assist in promotions, networking and developing life-long friendships.

A few other professional development opportunities coming over the horizon are JCEP Leadership Conference in February 2022 and JCEP Public Issues Leadership Development Conference in April 2022. Registration information is found on the JCEP website (www.jcep.org). Also consider applying for the JCEP Creative Excellence Award (\$250) if you developed a new program that fits the criteria.

NACAA Webinar 365 trainings are offered year-round. These Zoom webinars are free and cover a wide range of topics from applying for awards to new technologies presented by agriculture companies. I hope you'll join us throughout the year. It's an opportunity to learn and it gives our sponsors a return on their investment.

Make your plans to attend our Family Reunion AM/PIC in West Palm Beach, FL in July 2022. I'm excited to see everyone again and hope you are as well. For a fun and educational AM/PIC, we need you to apply for committees, submit abstracts and award nominations, register, and attend. So, let's Show Up and Show Out in WPB!

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Life Member Corner

by: Paul H. Craig
Life Member Committee National Chair

I recently had a great experience with 3 other Pennsylvania County Agent Life Members and 12 active PACAA members on a Zoom chat. The idea for this meeting was to provide the Life Members an opportunity to share many of their career experiences and lessons and allow newer members to highlight their Extension tales in the Age of Covid. There was one topic that really opened my eyes to the current state of Extension in PA and I believe that this issue is not uncommon in many other states. I'll use my own career as an example.

When I was hired (way back in 1979) in Washington County, PA I went to work in a county with a CED, 2 ag agents, 2 family living agents and 2 4-H agents. All the other counties in the SW Region of PA had full staffs, as did most of the 67 counties across PA. Some had 2 ag and family living agents and 4-H, and a few had many more. State and local budgets were great. There were few open positions. I was in a class of 36 "New Workers" all hired within 6 months.

Ten years later when I transferred to another county in central PA the staff there had 3 ag, 2 family living and 3 4-H educators. Can anyone imagine that today? Not in Pennsylvania, unfortunately.

Those experienced and wizened Extension men and women I met and learned from, introduced and shared with me, the wonderful world of a career in service to agriculture that this wide-eyed young man could only imagine. Many coworkers opened farmstead gates and ag business doors to assist me getting my foot in the door. With the long serving County Agent at my back, I was made welcome. Quite a few shared their programming successes and failures and provided firsthand assistance and encouragement. I was also encouraged to join NACAA. Many of these men and women became my valued associates, mentors and friends. I'm certain my career path would have been different and more difficult without this guidance.

During the Zoom session it was noted that today's Extension staffing is, not surprising, very different. In many counties the new educator fills a position that might have been open for 12 months or longer and, he/she is the only ag programming educator in the county. Imagine being a new agent, in your first Extension position and walking into the Extension office for the first day, alone. Somewhat daunting, I believe! In addition, your neighboring county offices may be short staffed. Who is there to introduce you to key doers and shakers? How about meeting local government leaders? How about just helping you to understand your new career and offer words of encouragement?? Life Members, perhaps?!

I'm not certain who had the idea for the Zoom session between Life and Active PACAA members, but I thought it was a great learning experience for everyone. I discovered, throughout in my career, that Extension folks are a special and unique breed of men and women. The kind of folks that I appreciate for their wisdom and most of all their friendship. This reminds me of a

song – "We are, we are, we are, we are – The County Agent bunch"! But that was another time.

Fortunately for me as a PACAA Life Member there are many opportunities to remain in close contact with other retirees and active members in our state. Each January a call goes out for all PSU College of Ag Sciences retirees to contribute a brief yearly summary of their activities to share with other retirees. These short notes are collected, published and mailed in a wonderful publication called "Extension Extended". This year's issue will be the 53rd. Wow! It would not have been possible without the excellent support from College administration and many volunteer hours to organize. However, the success also depends on retirees who contribute an update.

Another event that has a long history in PA Extension circles is an annual late summer gathering for retirees and staff of PSU CAS held near State College. This event has a history dating back to the 1950's. It is held at a deer hunting camp and attendees' number from 50 to 75 men and women in recent years. Some of the earliest leaders of Extension are seen in photos passed around during the day. For myself it is a wonderful time to visit, renew old friendships and start new ones. All because of my association with Extension.

I look forward to opportunities to visit with other retirees who I have worked with. A lunch, a call or a visit to see their latest tractor restoration project always sounds inviting. Those men and women were/are valued partners during my career and became my friends. I appreciate the efforts we all take to remain in contact.

Following my retirement, which I highly recommend, I felt a desire to remain "connected" with my associates in NACAA from across the country. I attended recent AM/PIC's and participated in Life Member workshops and tours and spent many pleasurable times catching up with friends. And I'm glad I did. Later I served on the Life Member Committee and eventually I became chairperson. Then Covid struck.

I miss my NACAA friends. I miss the fellowship, the feeling of family, the welcoming that I discovered many years before. Last year the Life Members had their annual meeting and program conducted over Zoom. I would invite you to check out the recording available on the NACAA website, under Committees and then Life Members. Be sure to watch the programs on Yeungling beer, chocolates, Philly cheese steaks and the PA Dutch culture. While at the new, reformatted website check out your contact information to make sure it is updated. It helps tremendously.

I hope you will consider joining Active and Life Members at the 2022 AM/PIC meeting in West Palm Beach, FL. You can be assured the agents from FL and the Southern Region will have a grand meeting planned. I look forward to seeing you.



Paul H. Craig
*Life Member Committee
National Chair*

APPLYING FOR 2022 NACAA AWARDS PROGRAMS

The General Application process is found on-line at

<https://www.nacaa.com/award-application>

and for the majority of the awards listed in this publication, on-line applications are mandatory.

Note: 1) NACAA policy states that all first place national winners and all national finalists must register and attend the AM/PIC to receive their award.

All program entries must be in possession of respective committee state chair by March 15, 2022, except where noted. Applying earlier is encouraged.

Current members of the NACAA Board may **not** enter the professional improvement programs with the exceptions of DSA and AA. State chairs, regional vice chairs, and national chairs may participate in the programs which their committees are administering according to criteria determined by the NACAA Board of Directors. Contact NACAA Vice President Bill Burdine for further details.

Attendance Requirement

NACAA policy states that all Achievement Award (AA), Distinguished Service Award (DSA), National Finalists, National Winners, and Poster Session Presenters must register for the NACAA Annual Meeting and Professional Improvement Conference and attend the designated ceremony to receive their award (minimum 1 day registration fee). Decisions on requests for non-attendance and excused absences will be made on a case by case basis by consultation among the respective National Committee Chair, in concert with the National Committee Vice Chairs and the NACAA Vice President. Excuses may be granted to AA, DSA, National Finalists, and National Winners for extreme personal or family illness; circumstances which would seriously jeopardize their job; or similar extreme situations. The intent of this requirement is that awards are inclusive of cash, plaques, and certificates.

In the event a national winner does not receive an excused absence from attending the AM/PIC, the national winner's award will be presented to the next ranking National Finalist who attends the AM/PIC. If none of the National Finalists attend the AM/PIC, a national winner award will not be presented.

In the event a national finalist does not receive an excused absence from attending the AM/PIC, the national finalist award will be forfeited. If a national finalist award is forfeited, there will be no replacement from lower ranking entries.

Note: The National Winner who is asked to make a program presentation at the AM/PIC is eligible for a reimbursement of the AM/PIC registration fee. In case of a team presentation, the value will equal one registration.

ON-LINE RESOURCES FOR COMPLETING AWARD APPLICATIONS

Are you unfamiliar on how to apply for awards or presentations on-line? If you're needing assistance with this process - please refer to a newly created "How do I apply for an award" which can be found within Awards FAQ (Frequently Asked Questions) found at:

<https://www.nacaa.com/awards-faq>

The direct link to begin an award application can be found at:

<https://www.nacaa.com/award-application>

There is not a separate "Quick-Start" guide for Presentations - but the process is fairly similar to the Award process listed above. To submit a presentation you can easily begin that process by going to:

<https://www.nacaa.com/presentation-application>

For Award submissions, once you have completed the award application on-line, an automatic email will be sent to your State Chair responsible for reviewing your application. If for some reason you don't have a State Chair assigned from your respective state, an email notification will be sent to your State President notifying that a State Chair has not been identified in the system, and one will need to be assigned.

State Chairs are responsible for selecting "State Winners" in order for your award application to continue the review process at the Regional and National level.

If at any time throughout the award submission process you have questions or concerns, please don't hesitate to contact NACAA at nacaaemail@aol.com or by calling 217-794-3700 for assistance. The National office has the ability to review what you have entered and help identify what the problem may be with your submission.

CALL FOR PRESENTERS FOR THE PROFESSIONAL IMPROVEMENT SESSIONS - 2022 NACAA AM/PIC

PURPOSE:

To provide NACAA members an opportunity to make an oral presentation at a recognized national professional improvement meeting.

To provide NACAA members an opportunity to share successful Cooperative Extension educational programs.

To provide to the NACAA membership professional improvement presentations that will enable them to be a more knowledgeable Cooperative Extension professional.

ELIGIBILITY:

NACAA members in good standing must submit an on-line abstract of their proposed presentation to the following committees: Agronomy and Pest Management; Agricultural Economics and Community Development; Animal Science; 4-H & Youth Programming; Natural Resources/Aquaculture; Horticulture & Turfgrass; Sustainable Agriculture; Agricultural Issues; Early Career Development; Administrative Skills Development; or Teaching and Educational Technologies.

Author(s) agree that submitted article(s) have not been published or are not currently under consideration for publication in other journals.

The NACAA Vice President along with the Professional Improvement Council/Extension Development Council Chairs will determine the number of accepted presentations.

The committees will have full authority to accept or reject a proposed presentation upon evaluation of the title and submitted abstract. Rejection of a proposed presentation by the Committee will be final. Presentations will be made on Tuesday and Wednesday of the 2022 AM/PIC.

RECOGNITION:

Peer reviewed papers will be selected for presentation and authors will receive a certificate and will have paper published in the NACAA Annual Meeting and Professional Improvement Proceedings.

ENTRY:

The application process for making a presentation at the 2020 AM/PIC will be handled on-line at <https://www.nacaa.com/presentations/presentation.php> Please follow the instructions on-line for submitting a presentation application. All submissions must be completed by March 15, 2022. See page 13 for abstract example and format that must be followed.

Presentation Sample Score Sheet

		Points possible	Points awarded
Writing	Format – Does the abstract follow the sample format?	5	
	Grammar – Rate the level of correct use of grammar?	10	
	Punctuation – How well is correct punctuation used?	10	
Abstract	Statement of Issue – How well does the abstract clearly describe the issue that needs to be addressed?	15	
	Methodology - How well does the abstract demonstrate the procedures to complete project?	10	
	Impact – Are results clearly stated? Did results lead to action?	15	
	Extension Education – Describe dissemination of information. How well does the abstract demonstrate how this information was used to educate the clientele/public?	15	
	Topic Applicable to Other Regions – Would this project be plausible for use in other regions?	10	
	Interest Level – Does this abstract show an issue that is of interest to the clientele/public?	10	
	Total	100	

Guidelines for the SEARCH FOR EXCELLENCE PROGRAMS

ELIGIBILITY

All NACAA members in good standing with their state associations are eligible. Team entries are permitted. All team members need not be current members of NACAA. However, only NACAA members will receive award recognition. Please indicate the members of the team that are non NACAA Members. State Search for Excellence Chairs are eligible but must follow established guidelines. Application must be signed by a current NACAA member.

Entries will not be considered unless all required signatures are complete on the application form.

ENTRY

Submitting entry electronically is mandatory for all Search For Excellence Award Programs (see NACAA web site). Complete on-line application form and submit with entry that should not exceed 1200 words. Entry should reflect program activities and accomplishments within the past three years. Members are encouraged to apply for multiple Search For Excellence Awards, however members can only enter the same program in ONE Search for Excellence Category.

Entry should be organized and will be evaluated on the following criteria: Educational Objectives, Program Activities, Teaching Methods, Results, Impact Statement, and Evaluation. The score sheet for all Extension Programs is located on page 6.

Attach no more than three (3) supporting documents. Abstract is required with application (350 word maximum). Abstract totals do not count in the 1200 words. If team entry, team member names on the abstract must be the same as on the application form. See page 13 for abstract example and format that must be followed.

AWARDS

Donors are being solicited for these awards. If adequate donor funds are secured, the National Winner will receive up to \$500; three National Finalists up to \$250; and state winners up to \$50. These cash awards are not cumulative. The Executive Program Committee reserves the right to adjust awards based on the availability of donor funds.

The National Winner will present his/her program during the NACAA AM/PIC. Length of presentation should be 15 minutes maximum. Consult AM/PIC Program for time and location. Tickets will be required for Brown Bag Luncheon (if offered). Inquire for tickets through on-line registration process.

In the event of a team winning entry, one cash prize in the amount indicated along with an appropriate certificate/plaque will be given only to NACAA members of the team.

All entries will be judged with a designated number of abstracts selected for publication in the AM/PIC Proceedings.

DEADLINE

Entry must be in possession of your Search for Excellence Committee State Chair by March 15, 2022.

State Chairs should send all state entries, with the winning entry designated, to their region Vice Chair by April 1, 2022.

SEARCH FOR EXCELLENCE IN 4-H AND YOUTH PROGRAMMING

PURPOSE

To recognize an NACAA member who has developed and carried out an outstanding extension youth development program(s) for 4-H and other youth.

SEARCH FOR EXCELLENCE IN CROP PRODUCTION

PURPOSE

To recognize an NACAA member who has developed and carried out an outstanding extension educational program in crop production.

SEARCH FOR EXCELLENCE IN FORESTRY AND NATURAL RESOURCES

PURPOSE

To recognize an NACAA member who has developed and carried out an outstanding extension educational program in environmental quality, forestry and natural resources.

SEARCH FOR EXCELLENCE IN CONSUMER OR COMMERCIAL HORTICULTURE

PURPOSE

To recognize a NACAA member who has developed and carried out an outstanding extension educational program in horticulture.

SEARCH FOR EXCELLENCE IN FARM AND RANCH BUSINESS MANAGEMENT

PURPOSE

To recognize an NACAA member who has developed and carried out an outstanding extension educational program in farm and ranch business management.

SEARCH FOR EXCELLENCE IN LIVESTOCK PRODUCTION

PURPOSE

To recognize an NACAA member who has developed and carried out an outstanding extension educational program in livestock production.

continued on page 7

SEARCH FOR EXCELLENCE IN YOUNG, BEGINNING, OR SMALL FARMERS/RANCHERS

PURPOSE

To recognize NACAA members who have developed and carried out outstanding Extension educational programs for Young (<35 years of age), Beginning (< 10 years management experience), Small Farmer/Ranchers (<\$250,000 annual agricultural sales).

SEARCH FOR EXCELLENCE IN SUSTAINABLE AGRICULTURE RECOGNITION PROGRAM

PURPOSE

To recognize members who develop and implement outstanding educational programs in sustainable agriculture. Sustainable agriculture is defined as an integrated system of plant and animal production practices having a site-specific application that will, over the long term: satisfy human food and fiber needs, enhance environmental quality and the natural resources base upon which the agricultural economy depends, make the most efficient use of non-renewable resources and on-farm resources and integrate, where appropriate, natural biological cycles and controls, sustain the economic viability of farm operations, enhance the quality of life for farmers and society as a whole.

NACAA SEARCH FOR EXCELLENCE SCORE SHEET

- _____ 4-H and Youth Programming
- _____ Crop Production
- _____ Livestock Production
- _____ Farm and Ranch Business Management
- _____ Consumer or Commercial Horticulture
- _____ Forestry & Natural Resources
- _____ Young, Beginning or Small Farmers/Ranchers
- _____ Sustainable Agriculture Research and Education

Area:	Points
Educational Objectives	20
Program Activities	10
Teaching Methods	10
Results	20
Impact Statement	20
Evaluation	20

JCEP Creative Excellence Award

DESCRIPTION

Often, the most creative and innovative ideas - the ones that advance the science and art of Cooperative Extension - come not from committees, but rather from individuals or small teams who see something at first that the rest of us don't. Through their insight, passion and persistence, their "wild" ideas gain acceptance, enabling all of us to excel. This award recognizes those individuals or small teams and their unique contributions - whether they are early in their Extension careers, mid-career, or late career.

For the purposes of this award, innovation is an approach to emerging issues or addressing existing issues in exceptionally creative or novel ways that get results, and that others want to emulate.

ELIGIBILITY

Candidates must be a member of NACAA in good standing.

JUDGING

NACAA Council Chairs along with the NACAA Vice President will review all applicants and present to the board of directors - one individual or small team (2-5 members) for recognition as the overall recipient of the JCEP Creative Excellence Award. Each individual nominee or team will receive recognition and a \$250 stipend (1 award) to be presented at the NACAA AM/PIC.

All of the honorees' innovative and creative achievements will be highlighted on the JCEP website and in JCEP communications.

Judging will be based on the following criteria:

- 1) Do the nominee's efforts address emerging issues or current issues in unique ways?
- 2) Are the innovative efforts new, that is, not widely conducted previously in the state or region?
- 3) Does the nominee exhibit a pattern of innovative and creative efforts extending beyond a single program or product?
- 4) Are the innovative and creative efforts highlighted in the nomination leading to change in individuals and communities?
- 5) Are other Extension or outreach professionals adopting the innovative and creative approaches developed by the nominee?

Online application is due by March 15, 2022.



Agricultural Awareness and Appreciation Award

PURPOSE

To recognize NACAA members or team of members for outstanding use of Public Relations in Daily Efforts that improves the understanding of agriculture in their communities.

ELIGIBILITY

All entrants must be active members of NACAA. Regarding Team entries, only the lead applicant of the team must be a member of the State and National Association. Public Relations efforts submitted for judging must have been conducted between January 1, 2021 and March 15, 2022. Previous regional winners are ineligible for a period of one year. State Public Relations Committee Chairs are eligible but must follow established guidelines.

ENTRY

Each entry should follow the outline listed in the entry criteria section found below. The report should be typewritten and of sufficient length to cover each section of the entry criteria as outlined. Please title each section of your report according to the entry criteria. Along with each entry, submit an abstract of 150-350 words based on the entry criteria found below and according to the abstract example and format as outlined on page 13. There is not a separate category for team entries.

Complete the on-line application process found at <http://nacaa.com/awards/apps>. No hard copy applications will be accepted. All submissions must be completed by March 15, 2022. See page 13 for abstract example and format that must be followed.

ENTRY CRITERIA

Complete the on-line general application form and send it with the following support materials.

County Situation (10 points possible). Describe your county situation; total acreage, farmed acreage, agricultural income, major crops and livestock, total population and farm vs. non-farm shares of total population; economic importance of agriculture, agribusiness and other industries, and community attitudes toward agriculture and public relations opportunities.

Public Relations Objective (30 points possible). Explain how and by whom objectives were established. List Public Relations objectives. They should be pertinent, realistic, specific, measurable and aimed directly at achieving a better understanding of agriculture in your community. Explain the relationship of your objectives to the situation in your county.

Program Execution (30 points). Describe your Public Relations activities; what was done; your role and contributions; actions and responsibilities of others. Explain how activities related to objectives.

Results and Evaluation (30 points possible). Explain your results and how they relate to objectives. List number of persons reached personally through media, etc. Describe effects on attitudes toward agriculture.

RECOGNITION AND AWARDS

If adequate donor funds are secured, the National Winner will receive up to \$500; three National Finalists up to \$250; and state winners up to \$50. These cash awards are not cumulative. The Executive Program Committee reserves the right to adjust awards based on the availability of donor funds.

The National Winner will present his/her program during the NACAA AM/PIC. Length of presentation should be 15 minutes maximum. Consult AM/PIC Program for time and location.

In the event of a team winning entry, one cash prize will be given in the amount indicated along with an appropriate certificate/plaque will be given only to NACAA members of the team.

All entries will be judged with a designated number of abstracts selected for publication in the AM/PIC Proceedings.

DEADLINE

Entry must be in possession of your Public Relations Committee State Chair by March 15, 2022

State Chairs should send the state winning entry to their region vice-chair by April 1, 2022. Regional vice-chairs must send the top three regional finalists to the National Chair by April 15, 2022.

SARE FELLOWS PROGRAM

The SARE Fellows program is now be administered directly by SARE. Applications will be accepted starting in March 2022 and can be found at:

<https://www.sare.org/What-We-Do/Professional-Development/Fellows-Program/Eligibility-Application/>

Eligibility Criteria:

- Extension professionals working with farmers and ranchers from 1862, 1890, 1994 institutions.
- Must have an interest in learning about sustainable agriculture across the United States and in applying what you learn with your clientele.

Application: Applications are accepted each spring. For more information, contact info@sare.org.



NACAA HALL OF FAME AWARD

PURPOSE:

The purpose of the NACAA Hall of Fame Award is to recognize NACAA individuals for demonstrated commitment, dedication and effective leadership in job performance as an outstanding educator, consideration for association involvement at both the state and national level, and outstanding humanitarian service. This award recognizes NACAA members with sustained and distinguished careers.

This award will be presented annually to one person from each of the four NACAA regions. The Vice Chairs of Recognition and Awards from each region will be responsible for collection of applicants from the states. The Program Recognition & Awards Committee reserves the right to reject any applicant if minimum standards are not met.

ELIGIBILITY:

All current and life members of the National Association of County Agricultural Agents are eligible, except previous winners. The candidate must have previously been awarded the Distinguished Service Award (DSA).

NOMINATION:

Each state association has the opportunity to nominate one applicant from their state association to be forwarded to the Regional Vice Chair of Recognition & Awards. The nomination process at the state level will be determined by each state but the award deadlines will align with the Achievement Awards (AA) and Distinguished Service Awards (DSA). The state may choose a candidate or an applicant may apply to the State Chair of Recognition & Awards. State Chairs will submit State Winners' applications to Recognition & Awards Regional Vice-Chairs by January 15.

Nominations are to be double spaced, typed essays of not more than 500 words describing the activities listed in the criteria section. Nominations are to be accompanied by the application form, a letter from the state president (or vice president if the president is the nominee) verifying the state association's support of the nominee and that the nominee is a member in good standing of both the state and national associations. The nomination packet should contain 2 testimonial letters from clientele who have knowledge of the educational programming efforts. Nomination materials must be submitted on-line. A one-page bio-summary must also be

completed (previous award winner bios can be found published in the Award Banquet program booklet - 2021 link: <https://www.nacaa.com/uploads/userfiles/files/2021%20dsa%20program%20book%20Reader%20Spreads.pdf>)

CRITERIA:

- **40% Demonstrated commitment, dedication and effective leadership in job performance as an outstanding educator.** Quality of Extension Programs includes the scope, innovation and appropriateness of the nominee's program to the identified needs of the people and community within his or her assigned area or state.
- **30% Association involvement at the State and National level.** Involvement includes length of membership, committee assignments, offices held, AM/PIC attendance, and special assignments.
- **30% Humanitarian activities and leadership outside of normal Extension programming.** Humanitarian activities may span any length of time and involve any type of service to one's community beyond the normal call of duty.

Examples: Volunteerism (Red Cross, civic organizations, hospital, EMT, church, youth organizations, crisis teams, etc.); Leadership (Civic organizations, community action groups, church, schools, crisis teams, boards, etc.); Personal (Acts of heroism, care of foster children or elderly, philanthropy, etc.)

A cash award of up to \$1300 is to be awarded if donor funds are available. The winners must register for the NACAA Annual Meeting and Professional Improvement Conference and attend the Monday General Session to receive their award.

- One winner from each region will be recognized at the **Wednesday, DSA Awards Banquet - July 20, 2022.**
- All state winner applications received by the established deadline will be reviewed and judged by the NACAA Recognition & Awards Committee.

For 2022 - once again this award is being sponsored by the Pipeline Ag Safety Alliance.

PRE-AM/PIC TOURS FOR 2022

Several NACAA Committees are planning outstanding Pre-Tour activities for the 2022 NACAA AM/PIC being held in West Palm Beach, FL. **All Pre-Tours will require an application to be completed and registration fees to be pre-paid thru the AM/PIC Registration Process(online or by mailing in magazine registration).** On-line registration will be made available April 1, 2022 as well as within the AM/PIC registration edition of *The County Agent* magazine (April 2022). Additional details for each pre-tour will be available shortly.

2022 Service to American/World Agriculture Nomination Form

DEADLINE: March 15, 2022

ATTENTION Southern Region NACAA Members. You or your state has the opportunity to nominate an individual to receive the Service to American/World Agriculture Award from NACAA for their contribution to agriculture.

PURPOSE:

To recognize a U.S. citizen who has made a major contribution to American/World Agriculture and is so recognized by peers and the general public. Recipient is expected to attend the 2022 Annual Meeting and Professional Improvement Conference to accept the award, and will receive appropriate expenses to attend the annual meeting.

GUIDELINES:

1. Nominations are encouraged by any member of NACAA in the eligible region. Nominees must be residents of the region hosting the annual meeting and must have the approval of the State Extension Director and the President of your State County Agent Association. The recipient of this award will be from the Southern Region in 2022.
2. The nominee may be a public official, lay leader or other professional individual who has made a significant contribution to American and/or World agriculture, but not limited to, Cooperative Extension and/or research.
3. Entries must be received by March 15. Email to Keith Mickler at mickler@uga.edu.

4. Attach credentials in 1,000 words or less for nomination and email to Keith Mickler at mickler@uga.edu

Nominee	_____
Title or Position	_____
Address	_____
City	_____ State _____ Zip _____
Primary reason for recognition (in 1000 words or less)	_____ _____ _____
Private Citizen	_____
Public Official	_____
Other (specify)	_____
Name of person making nomination	_____
Approval Signature of State Association President	_____
Approval Signature of State Extension Director	_____

Dan Kluchinski Memorial Scholarship Award

The Dan Kluchinski Memorial Scholarship Award is dedicated to the memory of Dan Kluchinski to encourage Early Career Development. Dan was a Professor at Rutgers University for 29 years with his career progressing from Mercer County Agricultural Agent, to Agriculture and Natural Resources Department Chair and Associate Director of Extension. During his career, he served in many State and National roles with NACAA including State Chair, Regional Vice-Chair, and National Chair of several committees including the Futuring Committee and the Early Career Development Committee. In addition, he served as the Northeast Regional Vice Director (2002-2003) and Director and the National Extension Development Council Chair (2004-2005). Dan was instrumental in the formation of the North East Association of Agricultural Agents (NEACAA) and served as their first president. Dan received the Distinguished Service Award in 2004 and was selected for the Hall of Fame Award in 2018 posthumously.

Award Criteria

- Two scholarships of \$500 will be available each year.
 - One applicant shall be selected from the Northeast region and one from the other regions.
 - If no application is received from the Northeast region then two applicants from the other regions may be selected.
 - If all applicants come from one region, both scholarships may be awarded to that region.
- Preference will be given to NACAA educational events (ex. AMPIC and PILD). Other educational event applications will be considered with justification of early career development benefits.
- Applicants should have 10 years or less Extension service at time of application and must be NACAA members in good standing with their State Association and may receive the award twice.
- Training must occur within 12 months of award notification.
 - Funds will not be reimbursed for training occurring prior to approval by the NACAA Vice-President and selection committee.

- The online award application shall include a description of the training event including sponsoring institution, location, dates, and itinerary, justification of the training and how the knowledge gained will be applied (maximum of 500 words), and a budget.
- Applications will be judged and funded based on completeness, plan for training, how it will be used and applied post training, and availability of funds.
- Applications must be submitted by March 15 to the NACAA Vice-President.
 - All applications will be judged by a committee appointed by the Vice-President.
 - Recipients will be notified by June 1.
- Members of the Early Career Development Committee, National Board of NACAA, or any Trustee of the Foundation are not eligible to receive the Dan Kluchinski Memorial Scholarship Award
- State, Regional and National Chairs for Early Career Committee and Extension Development Council Chairs are not eligible to apply.
- Dan Kluchinski Memorial Scholarship Award funds will be reimbursed by the NACAA Educational Foundation when submitted with proof of attendance to the NACAA Vice-President within 30 days of the event and must include a 500 to 1000-word educational experience report describing how the experience will improve the participant's early career development. The report will be published in The County Agent Magazine.
- Selections shall be made on an objective & nondiscriminatory basis, regardless of race, color, gender, age, sexual orientation, gender identity and expression, disability, or religion of the applicant.
- The Dan Kluchinski Memorial Scholarship Award shall be presented during an AM-PIC Opening Session or General Session.

COMMUNICATIONS AWARDS PROGRAM

PURPOSE

To recognize NACAA members who excel in communicating programs and ideas to their clientele.

ELIGIBILITY AND JUDGING CRITERIA

Members of NACAA in good standing with their state association are eligible to enter, including team entry members. Extension editors and/or other paraprofessional Extension Communication specialists are not eligible. Only one entry per class per individual. All classes are open to entries from one or more NACAA members with the exception of Class 2 - published photo and Class 5 - personal column, which are open to individual entries only. Entries must have been first used by member between March 15, of the year prior to the award year and March 15, of the award year.

Entry materials that have already been state, regional, or national winners are not eligible again. First place national winners may not repeat in consecutive years in the same category. Communications Committee State, Regional, and National Chairs are not eligible to participate in this program unless they are one member of a team entry with another person as the primary entrant. Please note that NACAA policy states that the National Winner and National Finalists of the Communications Contest must register for the NACAA Annual Meeting and Professional Improvement Conference and attend the designated ceremony to receive their award (minimum 1 day registration fee) or the award will be forfeited.

ENTRY

Electronic submission **must be** made for all 13 categories. However, categories 8 (Video Recordings), 12 (Learning Module/ Notebook) and 13 (Bound Book) may require materials being sent (mailed) to State Chair if file is too large to submit electronically or if unavailable in PDF format. Even in these cases there must be an electronic submission of an abstract and entry information. Maximum file size for submissions is 25MB. Refer to NACAA website for directions on submitting entries electronically.

Note: NACAA will do everything possible to safeguard entry materials. However, it is recommended that members duplicate valuable entry materials in case materials are lost.

ABSTRACT

Each entry must have an abstract. Include member's name, state and county (team entries should list all NACAA members who contributed to the entry); a short summary that includes objective, purpose (why, when, how, audience, audience number and results); and how the entry was prepared (i.e. recorded, edited, printed, or duplicated professionally or by field staff on field office equipment), how distributed and how many were distributed. The abstract should include the member's contribution to the final product. Abstracts for all regional and national winners will be published and posted on the NACAA website. **See page 13 or NACAA website for abstract example and format that must be followed. The abstract is written as a single paragraph.**

CATEGORIES

1. **Audio Recordings** - One presentation not to exceed 15 minutes. Recording can be a complete program or segment of a radio program, podcast, etc. to be judged. Member(s) must have been a major contributor to the presentation or conducted the interview(s). In the abstract, indicate date and time(s) used, station(s) where program aired and where recorded (agent's office, station, etc.). Submit electronic entries using MP3 file or provide link (URL) in the abstract where recording is located on the web. 10 MB maximum file size.

2. **Published Photo** - ONE black and white or color photo taken by a member that tells a story. Include a copy of where published (newsprint, webpage, newsletter, etc. as a pdf scan if photo was published in print or link to online location if posted on a website). In the abstract indicate the context, target audience, and date published. Submission must include the original photo in jpg format. The photo must be 1024x768 pixels minimum. ONLY the photo will be judged.

3. **Computer Generated Presentation With Script** - Maximum of 50 slides with script can be submitted. Upload in PowerPoint or PDF format. Presentations created with Adobe Presenter, web conferencing or similar software and published online as recordings should be submitted under this category. Include the URL in the abstract. 10 MB maximum file size.

4. **Event Promotional Package** - Submit up to three (3) methods used by a member to advertise an Extension event (an event may include more than one workshop). Examples may include, but are not limited to: mailers and postcards, radio recordings, paid ads, social media accounts, video recordings, and press releases). All items need to be submitted in pdf or mp4 format or as links to online sources. In the abstract include the author's contribution to each piece and how each piece was used to promote the event. Items used in the event package may not be submitted in a separate entry. (Ex. Press releases.) How each item was created is NOT required in abstract. The abstract should provide event goals and impacts.

5. **Personal Column** - Submit PDFs of original copy for two columns for two different dates. Also submit scanned copies of the final published articles. In the abstract indicate the dates of publication. 10 MB maximum file size for each.

6. **Feature Story** - A feature story is a factual story that is not hard news but is instead a more personal report about a person, event, or aspect of a major event written by the member. Indicate in the abstract the date of publication. Submit PDF of original copy of one article. Also submit scanned copy of the final published article.

7. **Newsletter** - Submit PDFs of two different issues of a newsletter written and/or compiled by one or more members. Non-members may be a part of a team entry (i.e. NRCS). It may contain several unrelated topics. Entry may be a portion of a multi-county, area extension newsletter or multi-agency newsletter. In the abstract, indicate audience to whom newsletter was sent, and the dates and number distributed, and how distributed.

8. Educational Video Recordings - One educational presentation that one or more members contributed to or produced, not over 15 minutes long. It can be a segment of a longer program. If video is longer than 15 minutes, the portion to be judged **MUST** be indicated in the abstract. Abstract must be submitted electronically and should include information on the audience, purpose, date first posted, and how the presentation was used. In the abstract, provide link (URL) where video is located on the web (i.e. YouTube) or upload an MP4 file. There is a 10 MB maximum file size for uploaded files.

9. Fact Sheet - An educational piece on a single subject not to exceed four page numbers (8.5" X11"). In the abstract, indicate audience, purpose and number distributed. Submit as PDF or include URL in the abstract. 10 MB maximum file size.

10. Publication - An educational publication on one or more subjects that is five pages or more (8.5" x 11"). In the abstract, indicate intended audience, purpose and number distributed, agent/educator's role in the development, writing and production. Submit as PDF or include URL in the abstract. 10 MB maximum file size for uploaded files.

11. Website/Online Content - Entry will consist of abstract and URL address for the website/online content. Material must be publicly accessible content that doesn't require a password. Person submitting should be the person primarily responsible for content, design and maintenance of the site/online content. Examples of online content include wikis, blogs, social media sites, etc.

12. Learning Module/Notebook (includes either a notebook form learning module or online learning module) - Entry will consist of total materials written and compiled as learning/teaching aids for specific Extension Programs, (i.e. Master Gardener Notebook). Entry materials can be of several media (print, audio, video, etc.). Significant portions of the entry material should be the work of the entrant(s). The abstract must be submitted electronically with the module/notebook being mailed to State Chair by deadline **if electronic version is unavailable online or if file is too large to submit electronically (10MB)**. If available online, indicate the URL in the abstract.

13. Bound Book/eBook - The entry will consist of a bound book or ebook on one or more subjects that is more extensive than 11 - Publication. The primary author must be a member in good standing. In the abstract, indicate the intended audience, purpose, number printed or accessed and the agent/educator's role in the development, writing and production of the book. The abstract must be submitted electronically with the bound book being mailed to State Chair by deadline **if electronic version is unavailable online or if file is too large to submit electronically (10MB)**. If the book is available online, indicate the URL in the abstract.

AWARDS

Awards in each of the thirteen (13) categories are as follows:

- National Category Winner - Certificate and cash if donor available.
- 3 National Category Finalists - Certificate and cash if donor available.
- 12 Regional Category Finalists - Certificate
- State Category Winners - Certificate from State Association

Donors are being solicited for these awards. If adequate donor funds are secured, the National Winner will receive up to \$500; and three National Finalists up to \$250. These cash awards are not cumulative. In the event of a team winning entry, one cash prize will be presented to the lead entrant of the application. The Executive Program Committee reserves the right to adjust awards based on the availability of donor funds.

Four entries in each category will be selected as National Finalists. The National finalists will be notified in May of their status by the National Communications Chair. The National Winner will not be announced until the Communications Award Luncheon at the AM/PIC. Please note that NACAA policy states the National Winner and National Finalists of the Communications Contest must register for the NACAA Annual Meeting and Professional Improvement Conference and attend the designated ceremony to receive their award (minimum 1 day registration fee). In the event a national winner (as deemed by the judges) does not receive an excused absence from attending the AM/PIC, the national winner's award will be presented to the next ranking National Finalist who attends the AM/ PIC. If none of the National Finalists attend the AM/PIC, a national winner award will not be presented. In the event a national finalist does not receive an excused absence from attending the AM/PIC, the national finalist award will be forfeited. If a national finalist award is forfeited, there will be no replacement from lower ranking entries.

ABSENCE POLICY

Decisions on requests for non-attendance and excused absences will be made on a case by case basis by consultation among the respective National Committee Chair, in concert with the National Committee Vice Chairs and the NACAA Vice President. Excuses will be granted for National Finalists and National Winners for extreme personal or family illness; circumstances which would seriously jeopardize their job; or similar extreme situations. The intent of this requirement is that awards are inclusive of cash, plaques, and certificates.

DEADLINE

Completed entry must be posted to the NACAA website by March 15, 2022 and any support material in the Video, Learning Module/Notebook and Bound Book classes that could not be submitted electronically must be in possession of your Communications Committee State Chair by March 15, 2022.

State Chairs must have winning entries selected/approved on the NACAA website by April 1. Regional Vice Chairs must have Regional Finalists selected/approved on the NACAA website by April 15.

SCORECARD FOR THIS AWARD PROGRAM IS AVAILABLE ON-LINE at <https://www.nacaa.com/uploads/userfiles/files/2020Scorecards.pdf>

CALL FOR PAPERS FOR THE POSTER SESSION

PURPOSE

To showcase NACAA members' work by giving them the opportunity to present posters at the Annual Meeting/Professional Improvement Conference. The AM/PIC poster session provides an opportunity for authors to discuss with fellow members how they identified an educational or research need in their community and how the need was addressed and the observed results.

This award program has two categories to recognize NACAA members:

Applied Research - gives individuals an opportunity to present a poster on applied research they conducted.

Extension Education - gives members an opportunity to present a poster on new or different educational methods or technologies they have used.

ELIGIBILITY

An NACAA member in good standing must submit an abstract to which they have been a contributing investigator. A member can only be the senior author (the first name appearing on the poster) on one poster in each category each year. A member *can be a junior author* on additional posters in the same category.

One of the authors listed on the poster application and/or actual displayed poster must be registered for the AM/PIC (minimum of 1 day fee) and be in attendance at the "Meet the Authors" session during the AM/PIC. The attendance requirement will be verified; poster(s) not meeting the attendance requirement as stated above will be removed from the poster display area and the abstract will not be published in the proceedings.

Posters that have already been state, regional, or national winners in prior years are not eligible again.

ENTRY

Complete the on-line application process found at <http://www.nacaa.com/posters> "My Poster Submissions"

No hard copy applications will be accepted. **The on-line submission must be completed by March 15, 2022.**

Members can choose to enter their poster as display only at AM/PIC or to be judged for a possible award and recognition.

Please make sure to choose the appropriate selection when submitting your poster application!

Your three entry choices available online are:

1) This poster is being submitted for judging. **I will** display it at the AM/PIC if not selected as a State winner. Your abstract will be published in the proceedings. A pdf (max of 10MB) of your final poster entered for judging must be submitted along with your abstract. If pdf is larger than 10MB, then it must be sent directly to your state chair.

2) This poster is being submitted for judging. If NOT selected as a State winner, **I will not** display it at the AM/PIC and my abstract will not be published in the proceedings. A pdf (max of 10MB) of your final poster entered for judging must be submitted along with your abstract. If pdf is larger than 10MB, then it must be sent directly to your state chair.

3) This poster is being submitted only for display at AM/PIC. Poster is not to be judged, but the abstract will be published in the proceedings.

Note: All posters, whether being judged or not, must be on display at the AM/PIC by 5pm Sunday.

Abstract and poster guidelines and requirements can be found at: <https://www.nacaa.com/guidelines>

JUDGING

Judging will be at the State, Regional, and National levels. Only the 12 Regional Winners for each category (Applied Research and Extension Education) will be judged at the Annual Meeting and Professional Improvement Conference (AM/PIC).

Judging criteria for Applied Research and Extension Education posters can be found at: <https://www.nacaa.com/uploads/userfiles/files/2021NACAAposterscorecard.pdf>

AWARDS

Awards for each category (based upon funding) will be presented during the NACAA AM/PIC Poster Session Awards Breakfast. All participants in the poster session (display only or judged) are invited to attend the awards breakfast.

Best Contributed Poster	\$500 and a certificate w/holder & Ribbon
Second Place	\$250 and a certificate w/holder & Ribbon
Third Place	\$150 and a certificate w/holder & Ribbon
National Finalists	Certificate & Ribbon
State Winners	Certificate

RECOGNITION

Authors will have their peer reviewed abstract published in the NACAA Annual Meeting and Professional Improvement Proceedings (ONLY IF THE POSTER IS DISPLAYED AT THE AM/PIC) on the website located at: <https://www.nacaa.com/am-pics>

DEADLINES

March 15th - (NACAA entry deadline) – all poster abstracts due. If the poster is submitted for judging, a pdf of the final poster is due and should be uploaded (max file size 10MB) on the NACAA application site. If the pdf is larger than 10MB, then it must be sent directly to your state chair.

April 1st - State chair approves poster abstracts submitted from their state.

May 1st – State Chairs submit pdf of state poster winners to Professional Excellence Committee Chairs for national finalist judging.

June 5th - National finalists are announced. Twelve finalists (3 per region) for each category will be judged at AM/PIC (24 total posters).

Posters must be hung by 5 pm on Sunday at the start of the AM/PIC for the abstract to be included in the proceedings and for National Finalists to be judged.

**FOR MORE INFORMATION OR QUESTIONS PLEASE
CONTACT NATIONAL CHAIR - NICHOLAS SIMMONS
Ph: (850) 475-5230 Ext. 103
Email: n.simmons@ufl.edu**

ALL ABSTRACTS SUBMITTED FOR CONSIDERATION - MAXIMUM WORD COUNT 350

Sample FORMAT FOR All NACAA ABSTRACTS. The abstract is written as a single paragraph.

Search for Excellence in Livestock Production

TURNING A PROFIT WITH BEEF CATTLE

Covington, C.*¹

¹ Area Livestock Agent, Mississippi State University, Port Gibson, MS, 39150

The purpose of this educational program was to increase the individual profitability of the cow/calf producers in Mississippi. I accomplished this task by working with beef producers in identifying their effective production practices, diagnosing their inefficiencies in production, and prescribing corrective measures to ensure their maximum profitability through the optimum utilization of their farm resources. In order to achieve the overall goal of profitability, several smaller goals needed to be met. I utilized multiple program activities and teaching methods, recognizing that different producers learn in different ways. These educational activities included 129 newsletter/circular letters, 131 newspaper articles, and 135 group activities that reached 1,725 producers over the past three years. The producers participating in the program indicated the value of the information they gained from these educational activities in the form of savings or increased profits to their operations at over \$7.5 million. However, the increase in knowledge by these producers is a much more valuable indicator of its true success and effectiveness.

CALL FOR PAPERS TO BE PUBLISHED IN THE 2022 JOURNAL OF THE NACAA

PURPOSE:

To provide NACAA members an opportunity to publish in a recognized national professional improvement format.

To provide NACAA members an opportunity to share successful Cooperative Extension scholarly work such as on farm research demonstrations, applied research, and related Extension activities.

To provide the NACAA membership with additional professional improvement opportunities that will enable them to become a more knowledgeable Cooperative Extension professional.

ELIGIBILITY:

NACAA members in good standing must submit an electronic abstract and full article by following the entry rules listed below. Articles are to be submitted on-line (no hard copy/paper versions will be accepted).

Topics can include research, case studies and innovative ideas that would promote scholarship and professionalism in Extension.

The Electronic Journal Committee will have full authority to accept or reject a proposed article based upon reviews. Rejection or acceptance of a proposed article by the Journal Committee will be final. The Chair of the Journal Committee is listed on the Committee Leadership page.

Author(s) agree that submitted article(s) have not been published or are not currently under consideration for publication in other journals.

RECOGNITION:

Peer reviewed articles will be published on the NACAA website www.nacaa.com/journal.

ENTRY:

Abstract, and proposed article must be submitted online at <https://www.nacaa.com/journal-application> by March 15 for the Summer edition or by September 15 for the Winter edition. See abstract example. The on-line entry form has designated areas to enter title, author, institution and address, additional authors, and then the main manuscript. You will need to upload the manuscript in a **Microsoft Word file**.

Manuscript Specifications:

Maximum of 4,000 words plus tables, graphics and abstract
First letter of words in title should be capitalized
Literature citations should follow the American Psychological Association style guide: <http://www.apastyle.org/>
In the abstract, Scientific names should be italicized with the genus name Capitalized and the species designation lowercased.

Individual or Group NACAA Scholarship Application Process

Scholarship applications must be completed electronically at
<https://www.nacaa.com/scholarship-application>

CHANGE FROM PREVIOUS YEARS

Criteria for Awarding Scholarships (for 2022 Award Cycle)

1. Application must be approved electronically by the State Scholarship Chair or his/her designee before proceeding to the next level for review.
2. Member vestment will be \$40 to qualify for up to \$1,500 scholarship and a vestment of \$100 (an additional \$60 contribution to the scholarship fund) to qualify for an additional scholarship awards from \$1,501 to \$3,000 (no more than \$1,500 in any one year will be awarded). Effective dates for this change will be the 2022 scholarship requests. Each participant must have made this contribution before the end of the previous year's AM/PIC. (Check with your State Scholarship Committee Chair to confirm this prior to submitting an application. (If one person within the group has not contributed \$40 by the deadline, it disqualifies the entire group).
3. Study or training must start within 12 months of the AM/PIC where scholarship is awarded or before the next scheduled AM/PIC. The study or training cannot be initiated before application is approved by the Scholarship Selection Committee and the Trustees of the NACAA Educational Foundation.
4. Applications will be judged and funded based on completeness, plan for training, how it will be used/applied post training, and availability of funds.
5. Award is for individual or group professional improvement which may include advanced degrees, graduate credits, tours, seminars, research or other specialized training.
6. Maximum scholarship is \$1500 per year, & a total of \$3,000 during a member's Extension career. (This amount includes scholarships received as an individual or as part of a group.)
7. Scholarship funds will not be awarded until 30 days prior to study or training begins. It is the recipient's responsibility to advise the National Scholarship Chair if impending date of educational activity changes.
8. Report must be made to National Scholarship Chair within 30 days after the training is completed. An Educational Experience Report of 750 to 1,500 words be submitted by scholarship recipient along with expense documentation that follows the educational objectives set forth by NACAA and the Educational Foundation.

9. Recipients will be selected by the Scholarship Selection Committee with final approval of the Trustees, NACAA Educational Foundation.
10. No scholarship will be awarded a person, if as a result of such grant, any member of the Scholarship Selection Committee, National Board of NACAA, or any Trustee of the Foundation shall derive a private benefit, either directly or indirectly.
11. Selection for Scholarships shall be made on an objective & nondiscriminatory basis, regardless of race, creed, color, gender, or religion of the applicant.
12. Each applicant must be a NACAA member in good standing with their State Association for the past two years.

Applications must be submitted by June 1. Scholarship Committee State Chair must approve the applications for their state by June 15. Applications must be approved by the Regional Vice Chair by July 1.

FOR GROUP APPLICATIONS - All tour members must meet criteria, including address, home and office phone, contribution of \$40 to the NACAA Scholarship Fund by the end of the previous AM/PIC, whether they received a previous scholarship and if so, how much.

Criteria for Awarding Scholarships (for 2023 Award Cycle)

1. Application must be approved electronically by the State Scholarship Chair or his/her designee before proceeding to the next level for review.
2. Member vestment will be \$100 to qualify for up to \$1,500 scholarship and a vestment of \$200 (an additional \$100 contribution to the scholarship fund) to qualify for an additional scholarship awards from \$1,501 to \$3,000 (no more than \$1,500 in any one year will be awarded). Effective dates for this change will be the 2023 scholarship requests. Each participant must have made this contribution before the end of the previous year's AM/PIC. (Check with your State Scholarship Committee Chair to confirm this prior to submitting an application. (If one person within the group has not contributed \$100 by the deadline, it disqualifies the entire group).
3. Study or training must start within 12 months of the AM/PIC where scholarship is awarded or before the next scheduled AM/PIC. The study or training cannot be initiated before application is approved by the Scholarship Selection Committee and the Trustees of the NACAA Educational Foundation.
4. Applications will be judged and funded based on completeness, plan for training, how it will be used/applied post training, and availability of funds.

5. Award is for individual or group professional improvement which may include advanced degrees, graduate credits, tours, seminars, research or other specialized training.
 6. Maximum scholarship is \$1500 per year, & a total of \$3,000 during a member's Extension career. (This amount includes scholarships received as an individual or as part of a group.)
 7. Scholarship funds will not be awarded until 30 days prior to study or training begins. It is the recipient's responsibility to advise the National Scholarship Chair if impending date of educational activity changes.
 8. Report must be made to National Scholarship Chair within 30 days after the training is completed. An Educational Experience Report of 750 to 1,500 words be submitted by scholarship recipient along with expense documentation that follows the educational objectives set forth by NACAA and the Educational Foundation
 9. Recipients will be selected by the Scholarship Selection Committee with final approval of the Trustees, NACAA Educational Foundation.
 10. No scholarship will be awarded a person, if as a result of such grant, any member of the Scholarship Selection Committee, National Board of NACAA, or any Trustee of the Foundation shall derive a private benefit, either directly or indirectly.
 11. Selection for Scholarships shall be made on an objective & nondiscriminatory basis, regardless of race, creed, color, gender, or religion of the applicant.
 12. Each applicant must be a NACAA member in good standing with their State Association for the past two years.
- Applications must be submitted by June 1. Scholarship Committee State Chair must approve the applications for their state by June 15. Applications must be approved by the Regional Vice Chair by July 1.
- FOR GROUP APPLICATIONS** - All tour members must meet criteria, including address, home and office phone, contribution of \$100 to the NACAA Scholarship Fund by the end of the previous AM/PIC, whether they received a previous scholarship and if so, how much.

Thank You - NACAA Sponsors/Donors



Science For A Better Life

2022 NACAA LEADERSHIP

2022 OFFICERS



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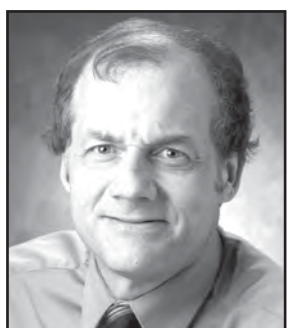
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Dr. Joan Dusky, jad@ufl.edu
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Meals:

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Shawn Steed, ststeed@ufl.edu
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Meals (Hotel & Breakfast):

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Meals (First Timer / A4 / SARE / Awards):

Maxine Hunter, maxine32666@ufl.edu
Office (352) 671-8400, Cell (386) 336-5463

Meals (Special Meals):

Matt Lollar, mlollar@ufl.edu
Office (850) 623-3868, Cell (850) 860-2066

Meals (Picnic / After Tour):

Lindsey Wiggins, horse1@ufl.edu
Office (863) 674-4092, Cell (863) 228-0909

Courtney Davis
Cell (386) 623-6854

Meals (Ice Cream Social):

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Meals (Tour Breakfast):

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Special Events (Labor Pool):

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Special Events (Auction):

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Special Events (Opening Ceremony):

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Special Events (First Timers):

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Special Events (Florida Based Education):

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Special Events (Beach Party):

Matt VanWeelden, mvanweel1@ufl.edu
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Transportation:

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Transportation (States Night Out):

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The County Agent

POSTMASTER: SEND ADDRESS CHANGES TO:
The County Agent - NACAA, 6584 W. Duroc Rd.,
Maroa, IL 61756 - Attn: Scott Hawbaker

ANNUAL MEETING AND PROFESSIONAL IMPROVEMENT CONFERENCE DATES



2022
West Palm Beach, Florida.....July 17-22

2023
Des Moines, Iowa.....August 12-17

2024
Dallas, Texas.....July 14-18

2025
Montana.....TBD

Upcoming Issues of The County Agent Magazine

April, 2022

Pre-AM/PIC Edition

Deadline for articles: February 15, 2022

Mail Date: March 20, 2022

June, 2022

Open Topic

Deadline for articles: May 15, 2022

Mail Date: June 10, 2022

October, 2022

Post AM/PIC Recap

Deadline for articles: September 10, 2022

Mail Date: October 10, 2022

Safety Tip



“ Not all pipelines are installed to the same depth. This is why it's important to **call 811** or visit **ClickBeforeYouDig.com** and submit a locate request prior to any soil disturbing activities. ”



More resources at
PipelineAgSafetyAlliance.com

Let's
Grow
Safely Together